

## Soft Skills: Motivation

### Program Overview

When you think of staff motivation, many things may come to mind: more money, a bigger office, a promotion, or a better quality of life. The truth is, no matter what we offer to people, true motivation must come from within. This workshop will give participants several types of tools to become a great motivator, including goal setting and influencing skills. Participants will also learn about five of the most popular motivational models, and how to bring them together to create a custom program.

### Program outline

<p><b>Module One: Getting Started</b> Icebreaker Ground rules The parking lot Workshop objectives Action plans and evaluation forms</p> <p><b>Module Two: A Psychological Approach</b> Herzberg's Theory of Motivation Maslow's Hierarchy of Needs The Two Models and Motivation</p> <p><b>Module Three: Object-Oriented Theory</b> The Carrot The Whip The Plant</p> <p><b>Module Four: Using Reinforcement Theory</b> A History of Reinforcement Theory Behaviour Modification in Four Steps Appropriate Uses in the Workplace</p>	<p><b>Module Five: Using Expectancy Theory</b> A History of Expectancy Theory Understanding the Three Factors Using the Three Factors to Motivate in the Workplace</p> <p><b>Module Six: Personality's Role in Motivation</b> Identifying Your Personality Type Identifying Others' Personality Type Motivators by Personality Type</p> <p><b>Module Seven: Setting Goals</b> Goals and Motivation Setting SMART Goals Evaluating and Adapting</p> <p><b>Module Eight: A Personal Toolbox</b> Building Your Own Motivational Plan Encouraging Growth and Development Getting Others to See the Glass Half-Full</p>	<p><b>Module Nine: Motivation On the Job</b> The Key Factors Creating a Motivational Organization Creating a Motivational Job</p> <p><b>Module Ten: Addressing Specific Morale Issues</b> Dealing with Individual Morale Problems Addressing Team Morale What To Do When the Whole Company is De-Motivated</p> <p><b>Module Eleven: Keeping Yourself Motivated</b> Identifying Personal Motivators Maximizing Your Motivators Evaluating and Adapting</p> <p><b>Module Twelve: Wrapping Up</b> Words from the Wise Review of Parking Lot Lessons Learned Completion of Action Plans and Evaluations</p>
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### Benefits of the Program

After completing the training, you will be able to become more effective motivator and can have an impact on your team. The outcome will be more and the organization will also grow.

### How can I take this course?

Since we want to make people's life much easier; this course is available online. There is no waiting time. Call us and take the course at the comfort of your home and at your own time. The workshops are arranged across major cities world-wide.

For more information about updated course schedule on workshops and dates; keep regularly visiting the schedule update our site.

### Costs to take this course

The costs associated with the course depend upon whether you would like to take online course or attend physical workshops. If you want to know about current course costs please give us a call or write at [customercare@myuaeonlinetrainings.com](mailto:customercare@myuaeonlinetrainings.com) or download the latest price list from <http://www.myuaeonlinetrainings.com/pricelist.pdf>

### Time required for completing this course

You would be able to complete this course in 7 days to 3 months if you take this course online. It also depends upon how much time you spend on studying the course materials.

This can be a two full day workshop if you take this program as instructor led full day program.

### MISP Advantage

- We completely understand training requirements as we have over years of training experience.
- This has helped us discover more advanced methodical and strategic plans to train people and achieve their goals.
- We have 360 degree view of the customer requirement and provide effective solutions.
- We understand our clients and thus have compiled and consolidated all trainings to suit their requirements in more realistic approach.
- Our online system allows you to review and grade your progress, combined by telephonic Consultation, face to face meetings and weekly workshops.
- With our online system; people do not need to waste their precious time and they can access our training program round the clock 24x7.
- Our objective and goal is to see our clients achieve the desired goals and progress. We commit to extend all support to achieve the collective goals.
- You can reach our helpdesk and an education advisor will call to resolve your query.
- We track you throughout the process until we see you certified.

### Mission Statement

MISP Trainings we are focused by relentless efforts on our seven core fundamentals. We constantly work to implement the critical initiatives required to meet our vision what we strive to achieve every day. During this journey, we deliver operational excellence, exceed our commitments and keep every client on 360 degree satisfaction level. We strive to be the best for our customers, employees, shareholders and all those who are associated with us.

### Vision Statement

MISP Trainings aligns people and organizations towards their goals - whether in business, education, Innovation, research, individual growth, overall organization development; it is enabling individuals and organizations to achieve their goals. We translate advanced thought processes into values for our customers through our world class solutions, services and consulting businesses globally.