

Soft Skills: Change Management

Program Overview

Change is a constant in many of our lives. All around us, technologies, processes, people, ideas, and methods often change, affecting the way we perform daily tasks and live our lives. This workshop will give any leader tools to implement changes more smoothly and to have those changes better accepted. This workshop will also give all participants an understanding of how change is implemented and some tools for managing their reactions to change.

Program outline

<p>Module One: Getting Started Icebreaker Ground rules The parking lot Workshop objectives Action plans and evaluation forms</p> <p>Module Two: Preparing for Change Defining Your Strategy Building the Team</p> <p>Module Three: Identifying the WIIFM What's In It For Me? Building Support</p> <p>Module Four: Understanding Change on an Individual Level Clearing Programming Processing</p>	<p>Module Five: Managing the Change Developing a Change Management Plan Developing a Communication Plan Implementing the Plans</p> <p>Module Six: Gaining Support Gathering Data Addressing Concerns and Issues Evaluating and Adapting</p> <p>Module Seven: Making it all Worthwhile Leading Status Meetings Celebrating Successes Sharing the Results and Benefits</p> <p>Module Eight: Using Appreciative Inquiry The Four Stages The Purpose of AI Examples and Case Studies</p>	<p>Module Nine: Bringing People to Your Side A Dash of Emotion Plenty of Facts Bringing it All Together</p> <p>Module Ten: Building Resiliency What is Resiliency? Why is it Important? Five Easy Steps for the Leader and the Individual</p> <p>Module Eleven: Building Flexibility What is Flexibility? Why is it Important? Five Easy Steps for the Leader and the Individual</p> <p>Module Twelve: Wrapping Up Words from the Wise Review of Parking Lot Lessons Learned Completion of Action Plans and Evaluations</p>
--	--	---

Time required for completing this course

You would be able to complete this course in 7 days to 3 months if you take this course online. It also depends upon how much time you spend on studying the course materials.

This can be a two full day workshop if you take this program as instructor led full day program.

MISP Advantage

- We completely understand training requirements as we have over years of training experience.
- This has helped us discover more advanced methodical and strategic plans to train people and achieve their goals.
- We have 360 degree view of the customer requirement and provide effective solutions.
- We understand our clients and thus have compiled and consolidated all trainings to suit their requirements in more realistic approach.
- Our online system allows you to review and grade your progress, combined by telephonic Consultation, face to face meetings and weekly workshops.
- With our online system; people do not need to waste their precious time and they can access our training program round the clock 24x7.
- Our objective and goal is to see our clients achieve the desired goals and progress. We commit to extend all support to achieve the collective goals.
- You can reach our helpdesk and an education advisor will call to resolve your query.
- We track you throughout the process until we see you certified.

Benefits of the Program

The participants will be able to target their audience or buyers by writing more effective proposals. They will learn how to sell their products and services through their writing skills.

How can I take this course?

Since we want to make people's life much easier; this course is available online. There is no waiting time. Call us and take the course at the comfort of your home and at your own time. The workshops are arranged across major cities world-wide.

For more information about updated course schedule on workshops and dates; keep regularly visiting the schedule update our site.

Costs to take this course

The costs associated with the course depend upon whether you would like to take online course or attend physical workshops. If you want to know about current course costs please give us a call or write at customercare@myuaeonlinetrainings.com or download the latest price list from <http://www.myuaeonlinetrainings.com/pricelist.pdf>

Mission Statement

MISP Trainings we are focused by relentless efforts on our seven core fundamentals. We constantly work to implement the critical initiatives required to meet our vision what we strive to achieve every day. During this journey, we deliver operational excellence, exceed our commitments and keep every client on 360 degree satisfaction level. We strive to be the best for our customers, employees, shareholders and all those who are associated with us.

Vision Statement

MISP Trainings aligns people and organizations towards their goals - whether in business, education, Innovation, research, individual growth, overall organization development; it is enabling individuals and organizations to achieve their goals. We translate advanced thought processes into values for our customers through our world class solutions, services and consulting businesses globally.